

GCSD 1 is committed to providing high quality standards-based instruction, intervention, and extension for all students at every Tier and schedule that we follow. GCSD 1 is committed to addressing the social emotional issues that may arise. GCSD 1 will follow the recommendations of State and Public Health to determine which tier we will operate under to protect our students and staff.

This plan will be evaluated and adapted continually to address the necessary changes. The Goshen County School District plans to communicate routinely with specific changes to the plan and updates will be provided to staff and parents as changes are made by state and local health officials. The school district will post changes to the plan on the district website, communicate via social media channels, and notify all stakeholders using the district notification platform (School Messenger).

This plan will provide specific guidance for the health and safety of our students and staff, and a description of the various approaches the school district may use to provide an educational program for students. Please anticipate updates to the plan frequently.

The school district will open schools for in-person learning with health and safety precautions in place and provide an option for virtual instruction for students who require additional safety precautions due to COVID-19.

District leaders assure that they have read the school operations requirements in the Wyoming Department of Education Smart Start Working Document and have incorporated these requirements into the district plan for reopening schools. The desire is to keep things as normal as possible and utilize adults as role models for students.

GCSD 1 is dedicated to engaging parents, community, and staff to provide feedback and input during these rare times.

GCSD 1 will assign student devices on a 1:1 basis. Each building is responsible for deploying devices during the first week of school. Staff will train students to sanitize devices at the end of each school day, or as needed.

GCSD 1 will offer three platforms of service to students at any tiered level. Parents/students seeking this opportunity will complete a district form. See attached forms/exhibits.

1. **In-person Learning:** In-person instruction is the typical instructional model of students assigned to a classroom on campus and instruction is delivered in-person. GCSD will conduct in-person learning with safety precautions in place in accordance with state and local health orders.
2. **Virtual Education Within Resident District:** Virtual education means school district programs and classes are approved by the Wyoming Department of Education. Virtual Education Rules for delivery when the teacher and student are in separate locations. Virtual education instruction is primarily delivered through technology and can be asynchronous, synchronous, or a combination of both. (Complete Exhibit 1)
3. **Home School:** Home school education means the parent takes primary responsibility for providing the education and curriculum materials within their home, as opposed to enrolling their students in a public or private school.
 - Parents/students seeking this opportunity will complete the district form from District Policy 5112.2 (Home Schooling) (Complete Exhibit 2)

Non-Negotiables:

1. The district will adhere to local health department requirements regarding hand washing, water fountains, and restrooms.
2. All staff will utilize the Canvas or platform for instruction.
3. Buildings will work with the technology department to ensure that all students will have access to technology and online learning.
 - a. Should a family not be able to access online learning, an individual plan will be created for the family that will deliver high quality instruction to the students.
4. Each building has determined similar Apps to be used in Canvas.
5. The district has a tech helpline.
6. Each building has a tech helpline.
7. Each building has a designated Canvas support person
8. Class sizes limited to current state health guidelines
9. Buildings utilize the counselors/social workers/others to address the social emotional needs of students. This may include:
 - a. Offering additional intervention times for SEL issues
 - b. Offering counseling services to students
 - c. Teachers of homerooms checking in with students weekly if remote learning is utilized
 - d. Other
10. The first week of school procedures for students provided by the teacher would include:
 - a. Normal classroom routines
 - b. Health/safety guidelines to follow the Public Health regulations
 - c. All courses are loaded in Canvas with students
 - d. Canvas training for students
11. GCSD 1 will assess all students in grades K-12 using STAR reading and math and assess all students in grades K-5 using AIMSweb to make appropriate determinations for student learning.

Current Wyoming Department of Health requirements regarding quarantine.

- a. Test positive or indicated as probable for COVID
 - i. 10 days quarantine and fever free for 24 hours without medication and release from isolation orders
- b. Close contact with someone with COVID
 1. Living in the same household as a sick person with COVID-19.
 2. Caring for a sick person with COVID-19.
 3. Being within 6 feet of a person with COVID-19 for 15 minutes or longer.
 4. Being in direct contact with respiratory droplets from a sick person with COVID-19 (e.g., being coughed or sneezed on, kissing, sharing utensils).

- ii. Fully vaccinated individuals do not need to quarantine after an exposure.
 - 1. Wear a mask and monitor symptoms for 14 days following exposure
- iii. Unvaccinated individuals need to quarantine for 14 days from last exposure
 - 1. Options to reduce quarantine period
 - a. If individual has not had any symptoms after 10 days the individual can resume usual activities beginning on day 11 after exposure.
 - i. Wear a mask and monitor symptoms for 14 days following exposure
 - b. If individual has not had any symptoms and had a negative PCR test collected on day 5 or later the individual can resume usual activities beginning on day 8 after exposure.
 - i. Wear a mask and monitor symptoms for 14 days following exposure

Movement between tiers

Any movement between tiers and levels except into Tier 3 requires action by the GCSD#1 school board.

Tier 1A	Open as normal following safety procedures and guidelines set by the state and/or Public Health:	
SAFETY AND WELLNESS	Screening Process	<ul style="list-style-type: none"> • Parents are checking students at home and notifying school when child is ill or if they can answer “yes” to any of the portion of the questionnaire. <u>The student is to remain at home.</u> <ul style="list-style-type: none"> ○ Nurse will contact family, and based on symptoms / responses on questionnaire, nurse will, in accordance with the local health department guidelines, advise family on next steps, including when the student can return to school • Nurse will keep documentation • Staff are self-screening and notifying building admin when ill or if they can answer “yes” to any of the portion of the questionnaire. <u>Staff are to remain at home.</u> <ul style="list-style-type: none"> ○ Nurse will contact staff member, and based on symptoms / responses on questionnaire; nurse will, in accordance with the local health department guidelines, advise staff member on next steps, including when the staff member can return to work ○ Nurse will keep documentation
	Illness at School	<ul style="list-style-type: none"> • Isolation areas must be established in each building and bus • Any student or staff reporting an illness will be sent home. <ul style="list-style-type: none"> ○ Students <ul style="list-style-type: none"> ▪ Parents or emergency contact must pick up the student within 1 hour

<p>1A</p> <p align="center">SAFETY AND WELLNESS</p>	<p>Illness at School</p>	<ul style="list-style-type: none"> ▪ Nurse will remain in contact with the family, and, in accordance with the local health department guidelines, advise family on next steps, including when the student can return to school ▪ Nurse will keep documentation ○ Staff <ul style="list-style-type: none"> ▪ Nurse will remain in contact with the staff member, and, in accordance with the local health department guidelines, advise the staff member on next steps, including when the staff member can return to school ▪ Nurse will keep documentation ▪ When a student or staff member is exhibiting signs or symptoms of illness the nurse/principal may require the student or staff member to wear a mask while awaiting examination or while awaiting contacting the parent. The student or staff member would keep the mask on until they have exited the building. ▪ Determination of staff illness while at school will be made by the principal in consultation with the nurse.
	<p>Arrival / Dismissal Process</p>	<p>No restrictions</p>
	<p>Common Areas</p>	<p>No restrictions</p>
	<p>Classrooms</p>	<p>No restrictions</p>
	<p>Front Office</p>	<p>Sneeze guard in place</p>
<p align="center">SCHOOL OPERATIONS</p>	<p>Transportation</p>	<p>Reference Safety and Wellness for screening process</p> <ul style="list-style-type: none"> • Assigned seating
<p>1A</p>	<p>Nutrition Services</p>	<ul style="list-style-type: none"> • Cleaning and sanitation protocols that meet or exceed USDA, state health department, and federal food service guidelines. • Drinking fountains – Disinfect drinking fountain and only use bottle filler, if available.

1A	Facilities	<ul style="list-style-type: none"> • Normal. Ensure that building staff and students are knowledgeable in personal sanitation and custodial staff are knowledgeable in building sanitation
	Activities	<ul style="list-style-type: none"> • Normal • Concessions as normal.
INSTRUCTION/ TECHNOLOGY		Open as normal following health orders that are required set by the state.
Tier 1B		
SAFETY AND WELLNESS	Screening Process	<ul style="list-style-type: none"> • Parents are checking students at home and notifying school when child is ill or if they can answer “yes” to any of the portion of the questionnaire. <u>The student is to remain at home.</u> <ul style="list-style-type: none"> ○ Nurse will contact family, and based on symptoms/responses on questionnaire, nurse will, in accordance with the local health department guidelines, advise family on next steps, including when the student can return to school ○ Nurse will keep documentation • Staff are self-screening and notifying building admin when ill or if they can answer “yes” to any of the portion of the questionnaire. <u>Staff are to remain at home.</u> <ul style="list-style-type: none"> ○ Nurse will contact staff member, and based on symptoms/responses on questionnaire, nurse will, in accordance with the local health department guidelines, advise staff member on next steps, including when the staff member can return to work ○ Visitors who may have extended contact with students should be discouraged. ○ If visitors (who are providing services for students) are present in the building, they must answer screening questions verbally. ○ Nurse will keep documentation
	Illness at School	<ul style="list-style-type: none"> • Isolation areas must be established in each building and bus • Any student or staff reporting an illness will be sent home. <ul style="list-style-type: none"> ○ Students <ul style="list-style-type: none"> ▪ Parents or emergency contact must pick up the student within 1 hour ▪ Nurse will remain in contact with the family, and, in accordance with the local health department guidelines, advise family on next steps, including when the student can return to school

<p>1B</p>	<p>Illness at School cont'd</p>	<ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ Nurse will keep documentation ○ Staff <ul style="list-style-type: none"> ▪ Nurse will remain in contact with the staff member, and, in accordance with the local health department guidelines, advise the staff member on next steps, including when the staff member can return to school ▪ Nurse will keep documentation ▪ When a student or staff member is exhibiting signs or symptoms of illness the nurse/principal may require the student or staff member to wear a mask while awaiting examination or while awaiting contacting the parent. The student or staff member would keep the mask on until they have exited the building. ▪ Determination of staff illness while at school will be made by the principal in consultation with the nurse.
	<p>Arrival / Dismissal Process</p>	<ul style="list-style-type: none"> • Handwashing upon entrance to building if feasible. Hand sanitizer available at all building entrances and in classrooms. • Student arrival to building that allows for social distancing and minimizes large groups of students intermingling for each of these locations / situations. Use of separate entrances is highly encouraged. <ul style="list-style-type: none"> ○ Parent drop-off <ul style="list-style-type: none"> ▪ Drop off lane – no changes needed ▪ Limit parents entering building encourage parents to leave student at designated area outside ▪ Students are directed to designated areas that allow for social distancing ○ Walking or driving <ul style="list-style-type: none"> ▪ Remind students to limit congregating outside ▪ Students are directed to designated areas that allow for social distancing • Student dismissal from building that allows for social distancing and minimizes large groups of students intermingling. <ul style="list-style-type: none"> ○ Parent Pick Up <ul style="list-style-type: none"> ▪ Students who are waiting for parent pick up are kept in a separate area from the bus groups ▪ Limit parents entering building ideally parents wait outside in designated area ○ Walkers / Drivers <ul style="list-style-type: none"> ▪ Should leave immediately and observe social distancing ▪ Discourage congregating in the parking lot

<p>1B</p>	<p>Common Areas</p>	<ul style="list-style-type: none"> • Recess/Playgrounds (see facilities plan) <ul style="list-style-type: none"> ○ Use cohort groups ○ Limit size of groups on the playground at one time ○ Wash hands before and after or use hand sanitizer • Cafeteria (see facilities plan) • Restrooms <ul style="list-style-type: none"> ○ Limit number entering bathroom at one time ○ Cleaning / disinfecting (see facilities plan) • Visitors / Delivery People <ul style="list-style-type: none"> ○ Access to building will be limited ○ Hand washing / hand sanitizer upon arrival
	<p>Classrooms</p>	<ul style="list-style-type: none"> • PE, Choir, Band – try to have outside • Desks disinfecting (reference facility section) • Utilize outdoor spaces when possible • Eliminate high-touch areas in the classroom, or disinfect after each use (pencil sharpeners...) • Shared equipment (i.e., keyboards, art supplies, gym equipment) should be disinfected frequently • Assigned seating
	<p>Front Office Athletics and Extracurricular Activities</p>	<ul style="list-style-type: none"> • Sneeze guard in place • Limit number of people in office • Observe social distancing • See screening process 1B
<p>SCHOOL OPERATIONS</p> <p>1B</p>	<p>Transportation</p>	<ul style="list-style-type: none"> • Reference Safety and Wellness for screening process • Signage to notate need for social distancing • Assigned seating • Students fill seats on the back of the bus first and exit single file • Drivers disinfect/wipe bus after each route using enhanced sanitation and cleaning measures following state and federal guidelines. <ul style="list-style-type: none"> ○ Activities <ul style="list-style-type: none"> ▪ Drivers disinfect all seats when bus is empty using same methods as routes. ○ Field Trips <ul style="list-style-type: none"> ▪ Planning on part of school–Drivers sanitize bus when empty. When planning for trip, extra room for isolation are on each bus planned for. Parents well informed and given opportunity to not send students. • Staff travel <ul style="list-style-type: none"> ○ Disinfectant spray provided for staff to keep environment as sanitized as possible.

<p style="text-align: center;">SCHOOL OPERATIONS cont'd</p>	<p>Nutrition Services</p>	<ul style="list-style-type: none"> • Cleaning and sanitation protocols that meet or exceed USDA, state health department, and federal food service guidelines. • Food services will operate in a manner that maximizes social distancing, and appropriate hygiene measures • Microwaves in cafeterias are sanitized regularly • Drinking fountains – Disinfect drinking fountain and only use bottle filler, if available. Train students and staff on self-cleaning of drinking fountains. • Outside snacks for parties and holidays need to be prepackaged or purchased from District Food Service • No self-service. Students not touching any bottles. Prepackaged items and condiments allowed. • Smaller groups in cafeterias with appropriate time between groups for cleaning and disinfecting. • Identify other areas for serving such as gym or large spaces. • Food trays per USDA directive • Students will not be able to enter student numbers in the kiosk. Staff uses a roster and enters transactions later
	<p>Facilities</p>	<ul style="list-style-type: none"> • 24 hours advance notice for scheduling requested in order to accommodate cleaning of added spaces • Signage to notate need for social distancing posted in all schools. • Reference Safety and Wellness section for screening and protocol. • Discourage outside visitors during normal school hours. • Classroom cleaning kit and training in each classroom for teachers to assist with daily disinfecting and sanitizing. • Elementary – Regular cleaning and disinfecting daily. • Secondary – Teacher utilizes classroom cleaning kit directed by teacher and student performed prior to departure last 2 – 3 minutes of each class period. Woods, auto, gyms, assist from teachers/students. • Gyms treated like a classroom, with extra care for after school activities. • Bathrooms - Custodians have regular responsibility throughout the day. • Drinking fountains - Use bottle filler, if available. • Recess/Playgrounds <ul style="list-style-type: none"> ○ Use cohort groups ○ Limit size of groups on the playground at one time ○ Wash hands before and after or use hand sanitizer • Cleaning guidelines that meet or exceed federal and state guidance <ul style="list-style-type: none"> ○ Self-evaluate and health tracking required.

<p>1B</p>	<p>Facilities cont'd</p>	<ul style="list-style-type: none"> ○ Use proper PPE. (gloves, etc.) ○ Clean and disinfect regularly: <ul style="list-style-type: none"> ▪ Target high-touch surfaces as much as possible. ▪ Change mop heads and solution between areas to keep down cross contamination. i.e. bathrooms, lunchrooms, hallways, locker rooms, classrooms, etc. ○ Choose the right products. <ul style="list-style-type: none"> ▪ Use approved products by the CDC or manufacturer's SDS sheets. ○ Use products correctly: <ul style="list-style-type: none"> ▪ Follow manufacturer's guidelines for surface cleaning (amount of coverage and dwell time) ▪ Follow manufacturer's guidelines for mixing chemicals if required. ○ Educate all Goshen County staff on current chemicals and practices; post MSD sheets of current chemical use on website ● <u>Facilities Usage:</u> <ul style="list-style-type: none"> ○ Copies of individual participant insurance waivers will be provided to the school. A liability insurance certificate for the organization involving participants from outside of the district will need to be submitted to the school before the competition. ○ Face to Face orientation meetings involving the principal or AD must occur before any usage of the facility. ○ Only coaches and participants are allowed in the facility. ○ Groups are required to follow all WHSAA guidelines involving their sport or activity. These guidelines should be covered in the orientation meeting. Youth programs must follow protocols from the WHSAA, including participant screening (temperature screening), screening log accessible by the district upon request ○ Schedules of practices will be provided to the building principal and AD. ○ Practices and competition will have a single entry point for entry and exit. ○ Only one restroom set will be available for the group to use. ○ May not use the facilities until district staff has cleaned following district-sponsored events or practices. If district custodial staff are unavailable immediately following a district-sponsored usage, a special schedule can be agreed upon between the organization and the principal/AD for cleaning the facility.
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	<p>Facilities cont'd</p>	<ul style="list-style-type: none"> ○ During the orientation, instruction will be provided on how to clean high-touch areas that the group will be expected to clean (door handles, tops of bleachers, light switches, wall mats, tops of bleachers). ○ Each group is responsible for cleaning their own equipment before and after use of the facility. ○ No more than two teams, not to exceed 50 participants using the facility at any one time. ○ For competitions, spectators will follow WHSAA guidelines, Wyoming State Health orders, or Goshen County School rules and regulations regarding mask wearing ○ Competitions - no more than two teams may use a facility for competition. Only gyms with bleachers available will be used for competitions. ○ Any concession stands at competitions will be required to follow USDA guidelines for food service.
<p>1B</p>	<p>Athletics and Extracurricular Activities</p>	<ul style="list-style-type: none"> ● Announce expectations prior to start of each event. Talking point at each parent meeting ● Encourage usage of NFHS broadcasting ● Participant screening (temperature and questions screening), screening log ● Limit spectator maximum occupancy per current health orders. ● Utilize social distance standards where possible ● All WHSAA culminating event participant numbers would be enforced ● All WHSAA guidance will be followed along with state health orders ● <u>Indoor events:</u> <ul style="list-style-type: none"> ○ Encourage no outside food and drink. ● <u>Outdoor events:</u> <ul style="list-style-type: none"> ○ Encourage 6 ft social distancing. ● Cleaning guidelines – Intent to employ enhanced sanitation and cleaning measures as follows: <ul style="list-style-type: none"> ○ Coaches responsible for cleaning all equipment after daily use ○ Custodians: <ul style="list-style-type: none"> ▪ Gyms <ul style="list-style-type: none"> ○ Disinfect bleachers after use ○ Scrub and disinfect floors regularly ▪ Locker Rooms <ul style="list-style-type: none"> ○ Disinfect mop floors after daily use ○ Disinfect wipe down hard surfaces ○ Disinfect room

<p>INSTRUCTION/ TECHNOLOGY</p>		<ul style="list-style-type: none"> • Normal school schedule for all schools <ul style="list-style-type: none"> ○ Elementary AM/PM ○ Secondary 8 period day <ul style="list-style-type: none"> ▪ Students are expected to attend all classes in person • Tiered level of interventions implemented as normal <ul style="list-style-type: none"> ○ IEP/504 instruction will be provided as per the GCSD 1 Intervention Model (Exhibit 3 – attached) ○ Building administration and IEP teams will work with parents to accommodate the individual needs of students and inform parents of any services changes. ○ Students in Virtual Education will be offered the same intervention services as all GCSD 1 students. The delivery of service will be individualized to be delivered remotely or in person depending on the need of the students and parent comfort with the delivery method • Attendance <ul style="list-style-type: none"> ○ K-5 Attendance will be taken by am/pm ○ 6-12 Attendance will be taken by class period. • Virtual Education students will follow the Edmentum curriculum with GCSD teachers assigned to assist students in their learning <ul style="list-style-type: none"> ○ Certified GCSD teachers will be assigned to students to ensure learning is taking place ○ Students in Virtual Education will be offered the same intervention services as all GCSD students. The delivery of service will be individualized to be delivered remotely or in person depending on the need of the students and parent comfort with the delivery method <p>Considerations for buildings/district:</p> <ul style="list-style-type: none"> • Passing period times for cleaning/number of students • Elementary buildings may work with After School Program to provide extension activities for students. (Reading books with students, additional drill skills.)
<p>Tier 2A</p>	<p>Limited numbers on each campus per local and state health guidance. Students will be on a blended system of being on campus for a certain number of days and the remainder of the time completing their work through online resources, as outlined in the Goshen County remote learning plan. <u>Students are allowed to attend classes as usual.</u> During this level, social distancing would be followed. During this level, extracurricular activities will still be allowed following local and state health guidance.</p>	

<p>2A</p> <p>SAFETY AND WELLNESS</p>	<p>Screening Process</p>	<ul style="list-style-type: none"> • Parents are checking students at home and notifying school when child is ill or if they can answer “yes” to any of the portion of the questionnaire. <u>The student is to remain at home</u> <ul style="list-style-type: none"> ○ Resend information / lists of questions to parents on symptomology and when to keep children home ○ Nurse will contact family, and based on symptoms / responses on questionnaire, nurse will, in accordance with the local health department guidelines, advise family on next steps, including when the student can return to school ○ Nurse will keep documentation • Staff are self-screening and notifying building admin when ill or if they can answer “yes” to any of the portion of the questionnaire. Staff are to remain at home <ul style="list-style-type: none"> ○ Nurse will contact staff member, and based on symptoms / responses on questionnaire, nurse will, in accordance with the local health department guidelines, advise staff member on next steps, including when the staff member can return to work • Visitors should be discouraged.
	<p>Illness at School</p>	<ul style="list-style-type: none"> ▪ Isolation areas must be established in each building and on the bus ▪ Any student or staff reporting an illness will be sent home. <ul style="list-style-type: none"> ▪ Students ▪ Parents or emergency contact must pick up the student within 1 hour ▪ Nurse will remain in contact with the family, and, in accordance with the local health department guidelines, advise family on next steps, including when the student can return to school ▪ Nurse will keep documentation ▪ Staff ▪ Nurse will remain in contact with the staff member, and, in accordance with the local health department guidelines, advise the staff member on next steps, including when the staff member can return to school ▪ Nurse will keep documentation ▪ When a student or staff member is exhibiting signs or symptoms of illness the nurse/principal may require the student or staff member to wear a mask while awaiting examination or while awaiting contacting the parent. The student or staff member would keep the mask on until they have exited the building. ▪ Determination of staff illness while at school will be made by the principal in consultation with the nurse.

<p style="text-align: center; font-size: 24pt; font-weight: bold;">2A</p>	<p style="text-align: center; font-weight: bold;">Arrival / Dismissal Process</p>	<ul style="list-style-type: none"> • Handwashing upon entrance to building if feasible. Hand sanitizer available at all building entrances and in classrooms. • Students are encouraged not to arrive prior to 7:45, including bus drop off times • Student arrival to building that allows for social distancing and minimizes large groups of students intermingling for each of these locations / situations. Use of separate entrances is highly encouraged. <ul style="list-style-type: none"> ○ Parent drop-off <ul style="list-style-type: none"> ▪ Drop off lane – no changes needed ▪ Parents do not enter building – leave student at designated area outside ▪ Students are directed to designated areas that allow for social distancing or require wearing of a face covering ○ Walking or driving <ul style="list-style-type: none"> ▪ Remind students to limit congregating outside ▪ Students are directed to designated areas that allow for social distancing or require wearing of a face covering • Student dismissal from building that allows for social distancing and minimizes large groups of students intermingling. <ul style="list-style-type: none"> ○ Staggered dismissal times ○ Bus riders <ul style="list-style-type: none"> ▪ Keeping bus groups separated from each other <ul style="list-style-type: none"> • Have groups wait outside, if possible • Load one bus at a time ○ Parent Pick Up <ul style="list-style-type: none"> ▪ Students who are waiting for parent pick up are kept in a separate area from the bus groups ▪ Parents wait outside in designated area ○ Walkers / Drivers <ul style="list-style-type: none"> ▪ Should leave immediately and observe social distancing ▪ Discourage congregating in the parking lot
	<p style="text-align: center; font-weight: bold;">Common Areas</p>	<ul style="list-style-type: none"> • Hallways / Passing Periods <ul style="list-style-type: none"> ○ Process that allows for social distancing <ul style="list-style-type: none"> ▪ Implement a pattern of movement that eliminates classes passing each other (e.g. use of alternate classroom exits, one-way hallways were applicable, etc) ○ Place physical guides, such as tape, on floors or sidewalks to create one-way routes ○ Assign lockers by cohorts or eliminate lockers

<p>2A</p>	<p>Common Areas Cont'd</p>	<ul style="list-style-type: none"> • Recess/Playgrounds (see facilities plan) <ul style="list-style-type: none"> ○ Use cohort groups ○ Limit size of groups on the playground at one time ○ Wash hands before and after ○ Play equipment with high-touch surfaces should be cleaned and disinfected after each recess • Cafeteria (see facilities plan) • Restrooms <ul style="list-style-type: none"> ○ Limit number entering bathroom at one time ○ Cleaning / disinfecting (see facilities plan) • Visitors / Delivery People <ul style="list-style-type: none"> ○ Access to building will be limited ○ Hand washing / hand sanitizer upon arrival ○ Must wait designated area <ul style="list-style-type: none"> ○ Delivery people use different entrance than students and staff
	<p>Classrooms</p>	<ul style="list-style-type: none"> • Elementary classes – use of cohort (pods) • Have teachers rotate instead of students when feasible • Restructure elective offerings to allow small groups within one classroom • Desks 6 feet apart or distanced as much as possible • Maximum occupancy per current health orders. • PE, Choir, Band – try to have outside • Large group performances outside • Desks disinfecting (reference facility section) • Utilize outdoor spaces when possible • Eliminate high-touch areas in the classroom (pencil sharpeners, etc...) • Shared equipment (i.e., keyboards, art supplies, gym equipment) should be disinfected frequently • Assigned seating
	<p>Front Office</p>	<ul style="list-style-type: none"> • Sneeze guard in place • Limit number of people in office • Observe social distancing • See screening process 1B

<p>2A</p> <p>SCHOOL OPERATIONS</p>	<p>Transportation</p>	<ul style="list-style-type: none"> • Reference 'Safety & Wellness' section for screening process • Signage to notate need for social distancing • Assigned seating • Students fill seats on the back of the bus first and exit single file • Drivers disinfect / wipe bus after each route using enhanced sanitation and cleaning measures following state and federal guidelines. • Drivers disinfect all seats when bus is empty using same methods as routes. • Activities – Parents asked to help transport kids with release and/or formal waiver of liability in an emergency situation. • Activities - Play regionally close schools multiple times. Monitor teams so that all teams are not away on the same day. • Staff travel evaluated for necessity. Disinfectant spray provided for staff to keep environment as sanitized as possible.
	<p>Nutrition Services</p>	<ul style="list-style-type: none"> • Cleaning and sanitation protocols that meet or exceed USDA, state health department, and federal food service guidelines. • Food services will operate in a manner that maximizes social distancing, and appropriate hygiene measures • Microwaves not available • Drinking fountains use bottle filler, if available. • All food and snacks consumed on school campus must be prepackaged or purchased from District Food Service. • Do not allow outside food delivery, such as pizza because of social distancing. • No self-service. Students not touching any bottles, handles. Prepackaged condiments. • Students will observe social distancing during breakfast and lunch serving. • All disposable trays per USDA directive. • Students will not be able to enter student numbers in the kiosk. Staff uses a roster and enters transactions later • Trash cans outside of classrooms with added loops for custodians picking up food service waste. • Provide for parents to request pickup of meals if not on campus.

<p>2A</p>	<p>Facilities</p>	<ul style="list-style-type: none"> • Signage to notate need for social distancing • Reference Safety and Wellness section for screening process • Discourage outside visitors during normal school hours. • Classroom cleaning kit and training in each classroom for teachers to assist with daily disinfecting and sanitizing. • Elementary – Regular cleaning and disinfecting once a day. • Secondary – Teacher utilizes classroom cleaning kit directed by teacher and student performed prior to departure last 2 – 3 minutes of each class period. Woods, auto, gyms, assist from teachers/students. • Gyms treated like a classroom, with extra care for after school activities. • Bathrooms - Custodians have regular responsibility throughout the day. • Drinking fountains – use bottle filler, if available • Playground equipment – Disinfected after each recess. • Cleaning guidelines that meet or exceed federal and state guidance <ul style="list-style-type: none"> ○ Self-evaluate and health tracking required. ○ Use proper PPE (gloves, face coverings, etc.) ○ Clean and disinfect regularly. <ul style="list-style-type: none"> ▪ Target high-touch surfaces as much as possible. ▪ Change mop heads and solution between areas to keep down cross contamination. i.e. Bathrooms, lunchrooms, hallways, locker rooms, classrooms, etc. ○ Choose the right products. <ul style="list-style-type: none"> ▪ Use approved products by the CDC or manufacturer’s SDS sheets. ○ Use products correctly. <ul style="list-style-type: none"> ▪ Follow manufacturer’s guidelines for surface cleaning (amount of coverage and dwell time) ▪ Follow manufacturer’s guidelines for mixing chemicals if required. ○ Educate all Goshen County staff <ul style="list-style-type: none"> ▪ Hold periodical training to bring employees up to date on current chemicals and practices • Closure of all non-district sponsored use of buildings and grounds. • Tabletop dividers where 6 ft spacing can’t be achieved.
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<p>2A</p>	<p>Athletics and Extracurricular Activities</p>	<ul style="list-style-type: none"> • Announce expectations prior to start of each event. Talking point at each parent meeting. • Encourage usage of NFHS broadcasting. • All WHSAA culminating event participant numbers would be enforced. • All WHSAA guidance will be followed along with state health orders • <u>Indoor Activities:</u> <ul style="list-style-type: none"> ○ Teams (Varsity/JV/Freshmen) will be encouraged to practice separately from each other ○ Spectators limited to family that lives in the home with the athlete. ○ No concessions • <u>Outdoor Activities</u> <ul style="list-style-type: none"> ○ Encourage 6 ft social distancing. ○ Spectators enter through single gate with ticket booth for contact tracing purposes and screening purposes. Same for athletes and all sports help. • Cleaning guidelines – Intent to employ enhanced sanitation and cleaning measures as follows: <ul style="list-style-type: none"> ○ Coaches responsible for cleaning all equipment after daily use ○ Custodians: <ul style="list-style-type: none"> ▪ Locker Rooms ▪ Disinfect floors after daily use ▪ Disinfect and wipe down hard surfaces ▪ Disinfect room
<p>INSTRUCTION/ TECHNOLOGY</p>		<ul style="list-style-type: none"> • Students expected to attend classes in person on direct instruction days • Remote students will be simultaneously instructed from a virtual platform • K-2 Students on remote days will have core only • Students will remain in pod classes and teachers may rotate, but students will not. • Class sizes that are too large will have some students attend asynchronously/synchronously • K-12 implementation of an altered schedule to allow teacher collaboration/planning <ul style="list-style-type: none"> ○ <u>Monday -Thursday</u> <ul style="list-style-type: none"> ▪ Teacher Times 7:45-3:45 ▪ Student Times 8:00-3:30 ○ <u>Friday Schedule</u> <ul style="list-style-type: none"> ▪ Teacher Time 7:45-1:30 ▪ Student Time 8:00-1:30 (buildings create schedules) • Operate a normal scheduled day through grouping system <ul style="list-style-type: none"> ○ All students will remain in “pods” to decrease exposure

<p style="text-align: center;">2A</p> <p style="text-align: center;">INSTRUCTION/ TECHNOLOGY cont'd</p>		<ul style="list-style-type: none"> ○ Group 1 Monday/Wednesday Direct Instruction Days ○ Group 1 Tuesday/Thursday Synchronous from home ○ Group 2 Tuesday/Thursday Direct Instruction Days ○ Group 2 Monday/Wednesday Synchronous from home ○ Intervention: Group 1 and 2 Regular Ed/Special Ed/ 504 Students in need of intervention on Fridays ● Tiered level of interventions implemented as normal. Students in need of intervention will attend every day asynchronously on the independent practice days. <ul style="list-style-type: none"> ○ IEP/504 instruction will be provided as per the GCSD 1 Intervention Model (Exhibit 3 – attached) ○ Building administration and IEP teams will work with parents to accommodate the individual needs of students and inform parents of any services changes. ○ Students in Remote Education will be offered the same intervention services as all GCSD 1 students. The delivery of service will be individualized to be delivered remotely or in person depending on the need of the students and parent comfort with the delivery method. ○ Paraprofessionals will assist teachers/students Monday-Friday. ● Attendance is taken daily Monday-Thursday <ul style="list-style-type: none"> ○ K-5 taken am/pm ○ 6-12 taken by class period in attendance ○ Students must attend Zoom classes to be counted present. ● Attendance on Friday will be marked with an intervention code TBD. <p>Considerations for building/district:</p> <ul style="list-style-type: none"> ● Remote/Virtual Expectation chart should be shared with parents. ● Buildings will determine ½ capacity student schedules. ● Building may assign one teacher per grade level to be the remote teacher ● Shared staff between schools if they are alternate schedules ● Buildings will create a schedule for specials teachers ● Buildings will maintain a helpline for students during home learning. ● Buildings may consider a schedule for certified staff and paraprofessionals to collaboratively plan on Fridays to better deliver intervention/instruction for all students. ● Passing period times for cleaning/number of students ● Elementary buildings may work the After School Program to provide extension activities for students (reading books with students, additional drill skills) ● Buildings will work with families to have the same students on campus on the same day if needed ● Buildings/teachers may offer enrichment on Fridays to students if numbers allow
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<p>Tier 2B</p>	<p>Groups or pods that will remain separate on each campus per local and state health guidance. Students will be on a blended system of being on campus for a certain number of days and the remainder of the time completing their work through online resources, as outlined in the Goshen County remote learning plan. <u>There will be no ability to change pods or groups, no contact between pods is extremely important.</u> During this level, <u>no</u> extracurricular activities will be allowed.</p>	
<p>SAFETY AND WELLNESS</p>	<p>Screening Process</p>	<ul style="list-style-type: none"> • Parents are checking students at home and notifying school when child is ill or if they can answer “yes” to any of the portion of the questionnaire. The student is to remain at home. <ul style="list-style-type: none"> ○ Resend information / lists of questions to parents on symptomology and when to keep children home ○ Nurse will contact family, and based on symptoms / responses on questionnaire, nurse will, in accordance with the local health department guidelines, advise family on next steps, including when the student can return to school ○ Nurse will keep documentation • Staff are self-screening and notifying building admin when ill or if they can answer “yes” to any of the portion of the questionnaire. Staff are to remain at home. <ul style="list-style-type: none"> ○ Nurse will contact staff member, and based on symptoms / responses on questionnaire, nurse will, in accordance with the local health department guidelines, advise staff member on next steps, including when the staff member can return to work • Visitors are not allowed
	<p>Illness at School</p>	<ul style="list-style-type: none"> ▪ Isolation areas must be established in each building and on the bus ▪ Any student or staff reporting an illness will be sent home. ▪ Students <ul style="list-style-type: none"> ▪ Parents or emergency contact must pick up the student within 1 hour ▪ Nurse will remain in contact with the family, and, in accordance with the local health department guidelines, advise family on next steps, including when the student can return to school ▪ Nurse will keep documentation ▪ Staff <ul style="list-style-type: none"> ▪ Nurse will remain in contact with the staff member, and, in accordance with the local health department guidelines, advise the staff member on next steps, including when the staff member can return to school ▪ Nurse will keep documentation ▪ When a student or staff member is exhibiting signs or symptoms of illness the nurse/principal may require the student or staff member to wear a mask while awaiting

<p>2B</p>	<p>Illness at School cont'd</p>	<p>examination or while awaiting contacting the parent. The student or staff member would keep the mask on until they have exited the building.</p> <ul style="list-style-type: none"> ▪ Determination of staff illness while at school will be made by the principal in consultation with the nurse.
	<p>Arrival / Dismissal Process</p>	<ul style="list-style-type: none"> • Handwashing upon entrance to building if feasible. Hand sanitizer available at all building entrances and in classrooms. • Students are encouraged not to arrive prior to 7:45, including bus drop off times • Student arrival to building that allows for social distancing and minimizes large groups of students intermingling for each of these locations / situations. Use of separate entrances is highly encouraged. <ul style="list-style-type: none"> ○ Parent drop-off <ul style="list-style-type: none"> ▪ Drop off lane – probably no changes needed ▪ Parents do not enter building – leave student at designated area outside ▪ Students are directed to designated areas that allow for social distancing ○ Walking or driving <ul style="list-style-type: none"> ▪ Remind students to limit congregating outside ▪ Students are directed to designated areas that allow for social distancing • Student dismissal from building that allows for social distancing and minimizes large groups of students intermingling. <ul style="list-style-type: none"> ○ Staggered dismissal times ○ Bus riders <ul style="list-style-type: none"> ▪ Keeping bus groups separated from each other <ul style="list-style-type: none"> • Have groups wait outside, if possible • Load one bus at a time ○ Parent Pick Up <ul style="list-style-type: none"> ▪ Students who are waiting for parent pick up are kept in a separate area from the bus groups ▪ Parents wait outside in designated area ○ Walkers / Drivers <ul style="list-style-type: none"> ▪ Should leave immediately and observe social distancing ▪ Discourage congregating in the parking lot

<p>2B</p>	<p>Common Areas</p>	<ul style="list-style-type: none"> • Pods / groups must remain separate from each other at all times • Hallways / Passing Periods <ul style="list-style-type: none"> ○ Create one-way hallways ○ One group in the hall at a time • Visitors / delivery People – not allowed <ul style="list-style-type: none"> ○ Process that allows for social distancing <ul style="list-style-type: none"> ▪ One class at a time ▪ Implement a pattern of movement that eliminates classes passing each other (e.g. use of alternate classroom exits, one-way hallways were applicable, etc.) ○ Place physical guides, such as tape, on floors or sidewalks to create one-way routes ○ Stagger class periods by cohorts for movement between classrooms ○ Assign lockers by cohorts or eliminate lockers • Recess/Playgrounds (see facilities plan) <ul style="list-style-type: none"> ○ Use cohort groups ○ Limit size of groups on the playground at one time ○ Wash hands before and after ○ One class at a time ○ Play equipment with high-touch surfaces should be cleaned and disinfected regularly if used continuously • Cafeteria (see facilities plan) • Restrooms <ul style="list-style-type: none"> ○ Limit number entering bathroom at one time ○ Cleaning / disinfecting (see facilities plan) • Visitors / Delivery People <ul style="list-style-type: none"> ○ Access to building will be limited ○ Hand washing / hand sanitizer upon arrival ○ Must wait designated area ○ Delivery people use different entrance than students and staff
<p>2B</p>	<p>Classrooms</p>	<ul style="list-style-type: none"> • Students remain in the same group (pods) • Elementary classes – use of cohort (pods) • Have teachers rotate instead of students when feasible • Restructure elective offerings to allow small groups within one classroom • Desks 6 feet apart or distanced as much as possible • Maximum occupancy per current health orders. • PE, Choir, Band – try to have outside when feasible

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2B	Classrooms cont'd	<ul style="list-style-type: none"> • Large group performances outside when feasible • Desks disinfecting (reference facility section) • Utilize outdoor spaces when possible • Eliminate high-touch areas in the classroom (pencil sharpeners...) or disinfect after each use • Shared equipment (i.e., keyboards, art supplies, gym equipment) should be disinfected after each use • Assigned seating
	Front Office	<ul style="list-style-type: none"> • Sneeze guard in place • Limit number of people in office • Observe social distancing • See screening process 1B • For weekend events, paper copies of the completed questionnaire will be collected from every student participating (unless coaches can access the online system of answering the questionnaire prior to the event)
	Athletics and Extracurricular Activities	<ul style="list-style-type: none"> • All activities canceled
SCHOOL OPERATIONS	Transportation	<ul style="list-style-type: none"> • Reference 'Safety & Wellness' section for screening process • Signage to notate need for social distancing • Assigned seating • Students fill seats on the back of the bus first and exit single file • Drivers disinfect / wipe bus after each route using enhanced sanitation and cleaning measures following state and federal guidelines. • No staff travel outside of district unless previously approved by the Superintendent
	Nutrition Services	<ul style="list-style-type: none"> • Cleaning and sanitation protocols that meet or exceed USDA, state health department, and federal food service guidelines. • Food services will operate in a manner that maximizes social distancing, and appropriate hygiene measures • Microwaves not available • Drinking fountains – use bottle filler, if available. • All food and snacks consumed on school campus must be prepackaged or purchased from District Food Service. • Do not allow outside food delivery, such as pizza because of social distancing. • No self-service. Students not touching any bottles, handles. Prepackaged condiments.

<p>2B</p>	<p>Nutrition Services cont'd</p>	<ul style="list-style-type: none"> • Students will observe social distancing during breakfast and lunch serving. • All disposable trays per USDA directive • Students will not be able to enter student numbers in the kiosk. Staff uses a roster and enters transactions later • Trash cans outside of classrooms with added loop for custodians picking up food service waste. • Provide for parents to request pickup of meals if not on campus
	<p>Facilities</p>	<ul style="list-style-type: none"> • Signage to notate need for social distancing posted in all schools. • Reference 'Safety & Wellness' section for screening protocol. • Do not allow outside visitors during normal school hours. • Classroom cleaning kit and training in each classroom for teachers to assist with daily disinfecting and sanitizing. • Elementary – Regular cleaning and disinfecting once a day. • Secondary –Teacher utilizes classroom cleaning kit directed by teacher and student performed prior to departure last 2 – 3 minutes of each class period. Woods, auto, gyms, assist from teachers/students. • Gyms treated like a classroom • Bathrooms –Custodians have regular responsibility throughout the day. • Drinking fountains –use bottle filler, if available. • Playground - Disinfected after each recess. • Outside deliveries no longer allowed. Food service, UPS, Fed Ex, etc. Exterior drop off point established. • Cleaning guidelines that meet or exceed federal and state guidance <ul style="list-style-type: none"> ○ Self-evaluate and health tracking required. ○ Use proper PPE. (Gloves, etc.) ○ Clean and disinfect regularly. <ul style="list-style-type: none"> ▪ Target high-touch surfaces as much as possible. ▪ Change mop heads and solution between areas to keep down cross contamination. i.e. Bathrooms, lunchrooms, hallways, locker rooms, classrooms, etc. ○ Choose the right products. <ul style="list-style-type: none"> ▪ Use approved products by the CDC or manufacturer's SDS sheets. ○ Use products correctly. <ul style="list-style-type: none"> ▪ Follow manufacturer's guidelines for surface cleaning. (amount of coverage and dwell time) ▪ Follow manufacturer's guidelines for mixing chemicals if required.

<p>2B</p>	<p>Facilities cont'd</p>	<ul style="list-style-type: none"> ○ Educate all Goshen County staff <ul style="list-style-type: none"> ▪ Hold periodical training to bring employees up to date on current chemicals and practices ● Closure of all non-District sponsored use of buildings and grounds. ● Tabletop dividers where 6 ft spacing can't be achieved.
	<p>Athletics and Extracurricular Activities</p>	<ul style="list-style-type: none"> ● No extracurricular activities
<p>INSTRUCTION/ TECHNOLOGY</p>		<ul style="list-style-type: none"> ● Students will be scheduled in pod classes and teachers may rotate, but students will not. ● Most classes accessed through Class Link/Canvas with teacher assistance as needed ● Class sizes that are too large will have some students attend asynchronously ● K-12 Implementation of an altered schedule to allow teacher collaboration/planning <ul style="list-style-type: none"> ○ <u>Monday -Thursday</u> <ul style="list-style-type: none"> ▪ Teacher Times 7:45-3:30 ▪ Student Times 8:00-1:00 ○ <u>Friday Schedule</u> <ul style="list-style-type: none"> ▪ Teacher Time 7:45-1:30 ▪ Student Time 8:00-1:30 ● Operate a normal scheduled day through grouping system <ul style="list-style-type: none"> ○ All students will remain in "pods" to decrease exposure <ul style="list-style-type: none"> ▪ Group 1 Monday/Wednesday Direct Instruction Days ▪ Group 1 Tuesday/Thursday Synchronous Practice from home ▪ Group 2 Tuesday/Thursday Direct Instruction Days ▪ Group 2 Monday/Wednesday Synchronous Practice from home ▪ Intervention: Group 1 and 2 Regular Ed/Special Ed/ 504 students in need of intervention Fridays ● Tiered level of interventions implemented as normal. Students in need of intervention will attend every day asynchronously on the independent practice days. <ul style="list-style-type: none"> ○ IEP/504 instruction will be provided as per the GCSD 1 Intervention Model (Exhibit 3 – attached) ○ Building administration and IEP teams will work with parents to accommodate the individual needs of students and inform parents of any services changes. ○ Students in Remote Education will be offered the same intervention services as all GCSD 1 students. The delivery of service will be individualized to be delivered remotely

<p>2B</p> <p>INSTRUCTION/ TECHNOLOGY cont'd</p>		<p>or in person depending on the need of the students and parent comfort with the delivery method.</p> <ul style="list-style-type: none"> ○ Paraprofessionals will assist teachers/students Monday-Friday. ● Attendance is taken on the days of direct instruction for students. <ul style="list-style-type: none"> ○ K-5 taken am/pm ○ 6-12 taken by class period in attendance. ○ Students must attend Zoom sessions to be counted present. <p>Considerations for building/district:</p> <ul style="list-style-type: none"> ● Shared staff between schools if they are alternate schedules ● Admin may schedule the pods based on specials classes to allow elective teachers to have access to kids. ● Buildings will create a schedule for specials teachers ● Buildings will maintain a helpline for students during home learning. ● Buildings may consider a schedule for certified staff and paraprofessionals to collaboratively plan on Fridays to better deliver intervention/instruction for all students.
<p>Tier 2C</p>	<p>The Goshen County remote learning plan will be fully in place; most students will not be allowed on campus. In-person instruction will take place for students that have struggled on previous attempts at remote learning. Individual plans and schedules would be developed to meet those students' needs based on Goshen County Health and state guidance.</p>	
<p>SAFETY AND WELLNESS</p>	<p>Screening Process</p>	<ul style="list-style-type: none"> ● Parents are checking students at home and notifying school when child is ill or if they can answer “yes” to any of the portion of the questionnaire. The student is to remain at home. <ul style="list-style-type: none"> ○ Nurse will contact family, and based on symptoms / responses on questionnaire, nurse will, in accordance with the local health department guidelines, advise family on next steps, including when the student can return to school ○ Nurse will keep documentation ● Staff are self-screening and notifying building admin when ill or if they can answer “yes” to any of the portion of the questionnaire. Staff are to remain at home. <ul style="list-style-type: none"> ○ Nurse will contact staff member, and based on symptoms / responses on questionnaire, nurse will, in accordance with the local health department guidelines, advise staff member on next steps, including when the staff member can return to work ● Visitors not allowed

2C	Illness at School	<ul style="list-style-type: none"> ▪ Isolation areas must be established in each building and on the bus ▪ Any student or staff reporting an illness will be sent home. ▪ Students <ul style="list-style-type: none"> ▪ Parents or emergency contact must pick up the student within 1 hour ▪ Nurse will remain in contact with the family, and, in accordance with the local health department guidelines, advise family on next steps, including when the student can return to school <ul style="list-style-type: none"> ▪ Nurse will keep documentation ▪ Staff <ul style="list-style-type: none"> ▪ Nurse will remain in contact with the staff member, and, in accordance with the local health department guidelines, advise the staff member on next steps, including when the staff member can return to school ▪ Nurse will keep documentation ▪ When a student or staff member is exhibiting signs or symptoms of illness the nurse/principal may require the student or staff member to wear a mask while awaiting examination or while awaiting contacting the parent. The student or staff member would keep the mask on until they have exited the building. ▪ Determination of staff illness while at school will be made by the principal in consultation with the nurse.
	Arrival / Dismissal Process	<ul style="list-style-type: none"> • Handwashing upon entrance to building if feasible. Hand sanitizer available at all building entrances and in classrooms. • Students are encouraged not to arrive prior to 7:45, including bus drop off times • Student arrival to building that allows for social distancing and minimizes large groups of students intermingling for each of these locations / situations. Use of separate entrances is highly encouraged. <ul style="list-style-type: none"> ○ Parent drop-off <ul style="list-style-type: none"> ▪ Drop off lane – probably no changes needed ▪ Parents do not enter building – leave student at designated area outside ▪ Students are directed to designated areas that allow for social distancing ○ Walking or driving <ul style="list-style-type: none"> ▪ Remind students to limit congregating outside ▪ Students are directed to designated areas that allow for social distancing • Student dismissal from building that allows for social distancing and minimizes large groups of students intermingling.

<p>2C</p>	<p>Arrival / Dismissal Process cont'd</p>	<ul style="list-style-type: none"> ○ Staggered dismissal times ○ Bus riders <ul style="list-style-type: none"> ▪ Keeping bus groups separated from each other <ul style="list-style-type: none"> • Have groups wait outside, if possible • Load one bus at a time ○ Parent Pick Up <ul style="list-style-type: none"> ▪ Students who are waiting for parent pick up are kept in a separate area from the bus groups ▪ Parents wait outside in designated area ○ Walkers / Drivers <ul style="list-style-type: none"> ▪ Should leave immediately and observe social distancing ▪ Discourage congregating in the parking lot
	<p>Common Areas</p>	<ul style="list-style-type: none"> • Visitors / Delivery People – not allowed • Staff and students go directly to classroom. • Teachers should rotate to students • Pods / groups must remain separate from each other at all times • Hallways / Passing Periods <ul style="list-style-type: none"> ○ Create one-way hallways ○ One group in the hall at a time ○ Process that allows for social distancing <ul style="list-style-type: none"> ▪ One class at a time ▪ Implement a pattern of movement that eliminates classes passing each other (e.g. use of alternate classroom exits, one-way hallways where applicable) ○ Place physical guides, such as tape, on floors or sidewalks to create one-way routes ○ Stagger class periods by cohorts for movement between classrooms ○ Assign lockers by cohorts or eliminate lockers • Recess/Playgrounds (see facilities plan) <ul style="list-style-type: none"> ○ Use cohort groups ○ Limit size of groups on the playground at one time ○ Wash hands before and after ○ One class at a time ○ Play equipment with high-touch surfaces should be cleaned and disinfected regularly if used continuously • Cafeteria (see facilities plan)

<p>2C</p>	<p>Common Areas cont'd</p>	<ul style="list-style-type: none"> • Restrooms <ul style="list-style-type: none"> ○ Limit number entering bathroom at one time ○ Cleaning / disinfecting (see facilities plan) • Visitors / Delivery People <ul style="list-style-type: none"> ○ No access to building allowed
	<p>Classrooms</p>	<ul style="list-style-type: none"> • No more than 5 people in a room • Facial covering worn at all times • Students remain in the same group • Elementary classes – use of cohort (pods) • Have teachers rotate instead of students when feasible • Restructure elective offerings to allow small groups within one classroom • Desks 6 feet apart or distanced as much as possible or wear face coverings • Maximum occupancy per current health orders • PE, Choir, Band – try to have outside when feasible • Large group performances outside when feasible • Desks disinfecting (reference facility section) • Utilize outdoor spaces when possible • Eliminate high-touch areas in the classroom (pencil sharpeners...) or disinfect after each use • Shared equipment (i.e., keyboards, art supplies, gym equipment) are disinfected after each use • Assigned seating
	<p>Front Office</p>	<ul style="list-style-type: none"> • Sneeze guard in place • Limit number of people in office • Observe social distancing • See screening process 1B • For weekend events, paper copies of the completed questionnaire will be collected from every student participating (unless coaches can access the online system of answering the questionnaire prior to the event)
<p>SCHOOL OPERATIONS</p>	<p>Transportation</p>	<ul style="list-style-type: none"> • Reference 'Safety & Wellness' section for screening process • Assigned seating • Students fill seats on the back of the bus first and exit single file • Drivers disinfect / wipe bus after each route using enhanced sanitation and cleaning measures following state and federal guidelines. • No staff travel outside of district unless previously approved by Superintendent

<p>2C</p>	<p>Nutrition Services</p>	<ul style="list-style-type: none"> • Cleaning and sanitation protocols that meet or exceed USDA, state health department, and federal food service guidelines. • Food services will operate in a manner that maximizes social distancing, and appropriate hygiene measures • Microwaves not available • Drinking fountains – use bottle filler, if available. • All food and snacks consumed on school campus must be prepackaged or purchased from District Food Service. • Do not allow outside food delivery, such as pizza because of social distancing. • No self-service. Students not touching any bottles, handles. Prepackaged condiments. • Students will observe social distancing during breakfast and lunch serving. • All disposable trays per USDA directive. • Students will not be able to enter student numbers in the kiosk. Staff uses a roster and enters transactions later • Trash cans outside of classrooms with added loop for custodians picking up food service waste. • Provide for parents to request pickup of meals if not on campus.
	<p>Facilities</p>	<ul style="list-style-type: none"> • Reference ‘Safety & Wellness’ section for screening protocol. • Do not allow outside visitors during normal school hours. • Classroom cleaning kit and training in each classroom for teachers to assist with daily disinfecting and sanitizing. • Elementary – Regular cleaning and disinfecting once a day. • Secondary –Teacher utilizes classroom cleaning kit directed by teacher and student performed prior to departure last 2 – 3 minutes of each class period. Woods, auto, gyms, assist from teachers/students. • Gyms treated like a classroom • Bathrooms – Custodians have regular responsibility throughout the day. • Drinking fountains – use bottle filler, if available • Playground - Disinfected after each recess. • Outside deliveries no longer allowed. Food service, UPS, Fed Ex, etc. Exterior drop off point established. • Cleaning guidelines that meet or exceed federal and state guidance <ul style="list-style-type: none"> ○ Self-evaluate and health tracking required. ○ Clean and disinfect regularly. <ul style="list-style-type: none"> ▪ Target high-touch surfaces as much as possible.

<p>2C</p>	<p>Facilities cont'd</p>	<ul style="list-style-type: none"> ▪ Change mop heads and solution between areas to keep down cross contamination i.e. Bathrooms, lunchrooms, hallways, locker rooms, classrooms, etc. ○ Choose the right products. <ul style="list-style-type: none"> ▪ Use approved products by the CDC or manufacturer's SDS sheets. ○ Use products correctly. <ul style="list-style-type: none"> ▪ Follow manufacturer's guidelines for surface cleaning. (amount of coverage and dwell time) ▪ Follow manufacturer's guidelines for mixing chemicals if required. ○ Educate all Goshen County staff <ul style="list-style-type: none"> ▪ Hold periodical training to bring employees up to date on current chemicals and practices • Closure of all non-district sponsored use of buildings and grounds. • Tabletop dividers where 6 ft spacing can't be achieved.
	<p>Athletics and Extracurricular Activities</p>	<ul style="list-style-type: none"> • No extracurricular activities
<p>INSTRUCTION/ TECHNOLOGY</p>		<ul style="list-style-type: none"> • Online remote learning for Core plus 1 courses. (Special ed may be the +1) <ul style="list-style-type: none"> ○ 8:00-10:30 and/or 12:30-3:00 Elementary Zoom Classes for Core plus one classes. ○ Electives 11:30-12:00 or 3:00-3:30. Building creates schedule ○ 8:00-12:35 Secondary Zoom Classes for Core plus one classes in order to run an 8-period day schedule with brief passing periods. <ul style="list-style-type: none"> ▪ 30 minutes direct instruction for each course ▪ Each teacher/para will be assigned a homeroom class • 30 minutes to Zoom with group or call homeroom student ○ Teachers are available until 3:30 for additional assistance/intervention for students and planning. ○ All lessons delivered through Classlink/Canvas and collegial teams work together to create the same lesson plans. • Tiered level of interventions implemented as normal. Students in need of intervention will attend every day if possible. <ul style="list-style-type: none"> ○ IEP/504 instruction will be provided as per the GCSD 1 Intervention Model (Exhibit 3 – attached) ○ Building administration and IEP teams will work with parents to accommodate the individual needs of students and inform parents of any services changes.

<p>2C</p> <p>INSTRUCTION/ TECHNOLOGY cont'd</p>		<ul style="list-style-type: none"> ○ Students in Remote Education will be offered the same intervention services as all GCSD 1 students. The delivery of service will be individualized to be delivered remotely. ○ Any student that struggles may be brought on campus for additional assistance if Public Health Allows ○ Paraprofessionals will assist teachers/students Monday-Friday. ● Attendance is taken daily. <ul style="list-style-type: none"> ○ K-5 taken am ○ 6-12 taken by class period in attendance. ○ Students must attend Zoom sessions to be counted present. <p>Considerations for building/district:</p> <ul style="list-style-type: none"> ● Teachers and paraprofessionals will be in the school if Public Health allows. ● Shared staff between schools if they are alternate schedules ● Keep in mind parent may have multiple children in different buildings and may need classes recorded or altered times ● Admin may schedule specials classes to allow elective teachers to have access to kids. ● Buildings will create a schedule for specials teachers ● Elementary buildings may work with After School Program to provide extension activities for students. (Reading books with students, additional drill skills.)
<p>Tier 3</p>	<p>The Goshen County remote learning plan will be fully in place, and no students will be allowed on campus. All students will have the option of enrolling into the Goshen County remote learning option. Tier 3 may be modified by superintendent and principal to incorporate regular schedule if it is a planned short move to Tier 3.</p>	
<p>SAFETY AND WELLNESS</p>	<p>Screening Process</p>	<ul style="list-style-type: none"> ● Parents are checking students at home and notifying school when child is ill or if they can answer “yes” to any of the portion of the questionnaire. The student is to remain at home. <ul style="list-style-type: none"> ○ Nurse will contact family, and based on symptoms / responses on questionnaire, nurse will, in accordance with the local health department guidelines, advise family on next steps, including when the student can return to school ○ Nurse will keep documentation ● Staff are self-screening and notifying building admin when ill or if they can answer “yes” to any of the portion of the questionnaire. Staff are to remain at home.

	<p>Screening Process cont'd</p>	<ul style="list-style-type: none"> • Nurse will contact staff member, and based on symptoms / responses on questionnaire, nurse will, in accordance with the local health department guidelines, advise staff member on next steps, including when the staff member can return to work • No visitors allowed
<p>Tier 3</p>	<p>Illness at School</p>	<ul style="list-style-type: none"> • Isolation areas must be established in each building and bus • Any student or staff reporting an illness will be sent home. <ul style="list-style-type: none"> ○ Students <ul style="list-style-type: none"> ▪ Parents or emergency contact must pick up the student within 1 hour ▪ Nurse will remain in contact with the family, and, in accordance with the local health department guidelines, advise family on next steps, including when the student can return to school <ul style="list-style-type: none"> ▪ Nurse will keep documentation ○ Staff <ul style="list-style-type: none"> ▪ Nurse will remain in contact with the staff member, and, in accordance with the local health department guidelines, advise the staff member on next steps, including when the staff member can return to school <ul style="list-style-type: none"> ▪ Nurse will keep documentation ▪ When a student or staff member is exhibiting signs or symptoms of illness the nurse/principal may require the student or staff member to wear a mask while awaiting examination or while awaiting contacting the parent. The student or staff member would keep the mask on until they have exited the building. ▪ Determination of staff illness while at school will be made by the principal in consultation with the nurse.
	<p>Arrival / Dismissal Process</p>	<ul style="list-style-type: none"> • Handwashing upon entrance to building if feasible. Hand sanitizer available at all building entrances and in classrooms. • Students arrive no sooner than 10 minutes before their scheduled time with the teacher • Student arrival to building that allows for social distancing and minimizes large groups of students intermingling for each of these locations / situations. Use of separate entrances is highly encouraged. <ul style="list-style-type: none"> ○ Parent drop-off <ul style="list-style-type: none"> ▪ Drop off lane – probably no changes needed ▪ Parents do not enter building – leave student at designated area outside ▪ Students are directed to designated areas that allow for social distancing

<p>Tier 3</p>	<p>Arrival / Dismissal Process cont'd</p>	<ul style="list-style-type: none"> ○ Walking or driving <ul style="list-style-type: none"> ▪ Remind students to limit congregating outside ▪ Students are directed to designated areas that allow for social distancing ● Student dismissal from building that allows for social distancing and minimizes groups of students <ul style="list-style-type: none"> ○ Staggered dismissal times ○ Bus riders ○ Parent Pick Up <ul style="list-style-type: none"> ▪ Students who are waiting for parent pick up are kept in a separate area from the bus groups ▪ Parents wait outside in designated area ○ Walkers / Drivers <ul style="list-style-type: none"> ▪ Should leave immediately and observe social distancing ▪ Discourage congregating in the parking lot
	<p>Common Areas</p>	<ul style="list-style-type: none"> ● Campus is closed to most people ● No use of common areas is allowed, including restrooms
	<p>Classrooms</p>	<ul style="list-style-type: none"> ● Campus is closed to most ● If staff working with student, it is no more than 2 students per adult, max of 5 people per room ● Room disinfected between students
	<p>Front Office</p>	<ul style="list-style-type: none"> ● Building is closed; no secretary on duty
	<p>Athletics and Extracurricular Activities</p>	<ul style="list-style-type: none"> ● All activities are cancelled

<p>Tier 3</p> <p>SCHOOL OPERATIONS</p>	<p>Transportation</p>	<ul style="list-style-type: none"> • Reference ‘Safety & Wellness’ section for screening process • Assigned seating • Students fill seats on the back of the bus first and exit single file • Drivers disinfect / wipe bus after each route using enhanced sanitation and cleaning measures following state and federal guidelines. • No staff travel outside of district.
	<p>Nutrition Services</p>	<ul style="list-style-type: none"> • Provide for parents to request pickup of meals if not on campus.
	<p>Facilities</p>	<ul style="list-style-type: none"> • Reference ‘Safety & Wellness’ section for screening protocol. • Do not allow outside visitors during normal school hours. • Classroom cleaning kit and training in each classroom for teachers to assist with daily disinfecting and sanitizing. • Elementary – Regular cleaning and disinfecting once a day. • Secondary –Teacher utilizes classroom cleaning kit directed by teacher and student performed prior to departure last 2 – 3 minutes of each class period. Woods, auto, gyms, assist from teachers/students. • Gyms treated like a classroom • Bathrooms – Custodians have regular responsibility throughout the day. • Drinking fountains – use bottle filler, if available. • Playgrounds are closed. • Outside deliveries no longer allowed. Food service, UPS, Fed Ex, etc. Exterior drop off point established. • Cleaning guidelines that meet or exceed federal and state guidance <ul style="list-style-type: none"> ○ Self-evaluate and health tracking required. ○ Clean and disinfect regularly. <ul style="list-style-type: none"> ▪ Target high-touch surfaces as much as possible. ▪ Change mop heads and solution between areas to keep down cross contamination. i.e. Bathrooms, lunchrooms, hallways, locker rooms, classrooms, etc. ○ Choose the right products. <ul style="list-style-type: none"> ▪ Use approved products by the CDC or manufacturer’s SDS sheets. ○ Use products correctly.

<p>Tier 3</p>	<p>Facilities cont'd</p>	<ul style="list-style-type: none"> ▪ Follow manufacturer’s guidelines for surface cleaning. (amount of coverage and dwell time) ▪ Follow manufacturer’s guidelines for mixing chemicals if required. ○ Educate all Goshen County staff <ul style="list-style-type: none"> ▪ Hold periodical training to bring employees up to date on current chemicals and practices • Closure of all non-district sponsored use of buildings and grounds. • Tabletop dividers where 6 feet spacing can’t be achieved.
	<p>Athletics and Extracurricular Activities</p>	<ul style="list-style-type: none"> • No extracurricular activities
<p>INSTRUCTION/ TECHNOLOGY cont'd</p>		<ul style="list-style-type: none"> • Online remote learning for Core plus 1 courses. (Sped may be the +1) <ul style="list-style-type: none"> ▪ Each teacher/para will be assigned a homeroom class <ul style="list-style-type: none"> • 30 minutes to Zoom with group or call homeroom student ○ 8:00-10:30 and/or 12:30-3:00 Elementary Zoom Classes for Core plus one classes. ○ Electives 11:30-12:00 or 3:00-3:30 Building creates schedule ○ 8:00-12:35 Secondary Zoom Classes for Core plus one classes in order to run an 8-period day schedule with brief passing periods. ○ Teachers are available until 3:30 for additional assistance/intervention for students and planning. ○ All lessons delivered through Classlink/Canvas and collegial teams work together to create the same lesson plans. • Tiered level of interventions implemented virtually. Students in need of intervention will attend every day if possible. <ul style="list-style-type: none"> ○ IEP/504 instruction will be provided as per the GCSD 1 Intervention Model (Exhibit 3 – attached) ○ Building administration and IEP teams will work with parents to accommodate the individual needs of students and inform parents of any services changes. ○ Students in Remote Education will be offered the same intervention services as all GCSD 1 students. The delivery of service will be individualized to be delivered remotely.

<p>Tier 3</p> <p>INSTRUCTION/ TECHNOLOGY cont'd</p>		<ul style="list-style-type: none"> ○ Any student that struggles may be brought on campus for additional assistance if Public Health Allows ○ Paraprofessionals will assist teachers/students Monday-Friday. ● Attendance is taken daily. <ul style="list-style-type: none"> ○ K-5 taken am ○ 6-12 taken by class period in attendance. ○ Students must be in attendance by Zoom to be counted present. <p>Considerations for building/district:</p> <ul style="list-style-type: none"> ● Teachers and paraprofessionals will be in the school if Public Health allows. ● Shared staff between schools if they are alternate schedules ● Keep in mind parent may have multiple children in different buildings and may need classes recorded or altered times ● Admin may schedule specials classes to allow elective teachers to have access to kids. ● Buildings will create a schedule for specials teachers ● Elementary buildings may work with After School Program to provide extension activities for students. (Reading books with students, additional drill skills.)
<p>DUAL/CONCURRENT ENROLLMENT</p> <p>APPLIES TO ALL TIERS</p>		<ul style="list-style-type: none"> ● GCSD 1 will follow the guidance set forth by Eastern Wyoming College and Laramie County Community College school alternate schedules and or school closures. All of GCSD 1 students are provided a device to take home and complete learning online. ● GCSD 1 Director of Curriculum will coordinate with the appropriate individuals at each institution to ensure we are following all guidelines.

KEY TERMS

1. **In-person Learning:** In-person instruction is the typical instructional model of students assigned to a classroom on campus and instruction is delivered in-person. GCSD will conduct in-person learning with safety precautions in place in accordance with state and local health orders.
2. **Classroom-Based Virtual Education within Resident District:** Classroom-based virtual education means classes intended for classroom instruction that may also be instructed through technology outside the physical classroom. The virtual education instruction may be synchronous or asynchronous and delivery must be available to any student eligible to be enrolled in the class including those who may not have internet access and those who may only attend through virtual education. Classroom-based virtual education may only be delivered to students who reside in the district and have primarily enrollment in the school providing instruction.
3. **Virtual Education Within Resident District:** Virtual education means school district programs and classes are approved by the Wyoming Department of Education. Virtual Education Rules for delivery when the teacher and student are in separate locations. Virtual education instruction is primarily delivered through technology and can be asynchronous, synchronous, or a combination of both.
4. **Home School:** Home school education means the parent takes primary responsibility for providing the education and curriculum materials within their home, as opposed to enrolling their students in a public or private school.

APPENDIX A - COVID-19 TERMS AND DEFINITIONS

Case Investigation & Contact Tracing

Fundamental activities that involve working with a patient who has been diagnosed with an infectious disease to identify and provide support to people (contacts) who may have been infected through exposure to the patient. This process prevents further transmission of disease by separating people who have (or may have) an infectious disease from people who do not.

Close Contact

Someone who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to specimen collection) until the time the patient is isolated. Data are limited to precisely define the “prolonged exposure” to determine “close contact”, however 15 minutes of close exposure can be used as an operational definition for contact investigation. Factors to consider when defining close contact include proximity, the duration of exposure (e.g., longer exposure time likely increases exposure risk), whether the individual has symptoms (e.g., coughing likely increases exposure risk) and whether either the case patient or contact were wearing an N95 respirator (which can efficiently block respiratory secretions from contaminating others and the environment). At this time, differential determination of close contact for those using fabric face coverings is not recommended. In healthcare settings, it is reasonable to define a prolonged exposure as any exposure greater than 15 minutes because the contact is someone who is ill. Brief

interactions are less likely to result in transmission; however, symptoms and the type of interaction (e.g., did the person cough directly into the face of the individual) remain important.

Confirmed COVID-19 Case

Report of person with COVID-19 and meeting confirmatory laboratory evidence.

Contact Elicitation Window

The timeframe when the case was likely infectious and not under isolation. This is the time period for which possible contacts should be elicited.

Critical Infrastructure Worker

Workers in 16 different sectors

(https://www.cisa.gov/sites/default/files/publications/Version_3.0_CISA_Guidance_on_Essential_Critical_Infrastructure_Workers_1.pdf)

These workers include: (a) federal, state and local law enforcement; (b) 911 call center employees; (c) fusion center employees; (d) public and private hazardous material responders; (e) janitorial and custodial staff; (f) workers and contractors in the food and agriculture, critical manufacturing, informational technology, transportation, energy, and government facilities industries.

Exposure

Having come into contact with a cause of, or possessing a characteristic that is a determinant of, a particular health problem. Principles of Epidemiology in Public Health Practice.

First-Responder

Law enforcement, fire services, emergency medical services, and emergency management officials.

Healthcare Personnel

All paid and unpaid people serving in healthcare settings who have the potential for direct or indirect exposure to patients or infectious materials, including body substances; contaminated medical supplies, devices, and equipment; contaminated environmental surfaces; or contaminated air.

Incubation Period

Period of time between exposure to an infection and onset of symptoms

Isolation

The separation of a person or group of people known or reasonably believed to be infected with a communicable disease and potentially infectious from those who are not infected to prevent spread of the communicable disease. Isolation for public health purposes may be voluntary or compelled by federal, state, or local public health order.

Multigenerational Household

Households that consist of more than two generations living under the same roof. Many researchers also include households with a grandparent and at least one other generation.

Probable COVID-19 Case

Report of person meeting clinical AND epidemiologic evidence of COVID-19 but without confirmatory laboratory evidence.

Quarantine

The separation of a person or group of people reasonably believed to have been exposed to a communicable disease but not yet symptomatic from others who have not been so exposed to prevent the possible spread of the communicable disease. [Quarantine](#) may be voluntary or compelled by federal, state, or local public health order.

Homebound Instruction

Providing instruction to a student that is confined to the home or hospitalized for more than one week due to injury or illness. W.S. 21-4-402.

Virtual Education

School district programs and classes approved by the agency pursuant to W.S. 21-2-202(a)(xxxi), 21-13-330(f-k), and the Chapter 41 Virtual Education Rules for delivery when the teacher and student are in separate locations. Virtual education instruction is primarily delivered through technology and can be asynchronous or synchronous.